

Book-Bearer- Duties

Opening Prayer

- Listen for the key words “Let us pray” Take brown Sacramentary to the priest.
- Hold book at chest height, just below your chin.
- Open the book to FIRST book marker. Father will close the book.
- Return to your seat. When you go to sit, sit in unison with other servers.

Readings

- Follow along in your missal or listen attentively.
- Sing the response to the Responsorial psalm
- Stand, in unison, and sing the “Alleluia”,
prayer hands at chest.
- Remain standing during the Gospel;
keep you eyes on the priest or deacon.

Homily

- Sit, in unison with other servers.
- Listen attentively to the priest or deacon.
- **NO talking, kicking feet, playing with cross.**

Profession of Faith

- Stand, in unison, prayer hands at chest.
- Recite the Creed. **Make a profound bow when the verse “Who was conceived by the Holy Spirit, born of the Virgin Mary..” is recited.**
- Listen for the key words “**we believe in one holy catholic and apostolic Church..**”. Open the brown Sacramentary to the SECOND bookmarker
- Take brown Sacramentary to the priest.
- Father will close the book.
- Return to your seat, remain standing with prayer hands
- Respond to the “General Intercessions”.

Offertory

- Prepare the Altar, move together with other servers.
- Get the red Sacramentary from the wooden Credence shelf and place it on the Altar, in the middle, above the Corporal.
- Return to bench; sit in unison with other servers.

Preparation of the Gifts

- Remain seated until the gifts are returned to the Altar.
- Immediately after gifts are on the Altar, take your place in line next to the Cross-bearer.
- All servers stand at Father's left side.
- Priest or deacon will hand the wine cruet to you.
- Wait. When they are finished, move together to the Credence shelf.
- **When incense is being used, leave plenty of room between you and the Altar.**
- Take the wine cruet to Credence shelf.
- Return to bench, remain standing with prayer hands at chest.
- Listen for the **key words "Holy, holy, holy"**. Proceed together with prayer hands, to Altar steps.
- Sing "Holy, holy, holy". Then kneel.

Our Father and Sign of Peace

- Stand with outstretched arms, palms facing upward.
- Give other servers sign of peace.
- Place kneeler back on the second step.
- **Retrieve the empty bowls from the Credence table.**
- **Place bowls on the left side of the Altar (lay them out).**
- Return to bench, stand on the edge of carpet to receive communion.

Lamb of God

- Bow your head before receiving both the Body and Blood of Christ.
- Once Ministers of HC take their place, **remove the red Sacramentary from the Altar.**
- Place Sacramentary on the Credence shelf, **and bring back the water cruet (without the stopper) and place it next to the Chalice.**
- Return to your seat.
- NO talking, kicking feet, playing with cross.

After Communion

- Approach the Altar, in unison, once Father sits.
- Remove everything from the Altar and return to the Credence shelf or table.
- Make sure all items are cleared from the Altar.
- Return to bench and sit, in unison.
- Participate in silent prayer.

Concluding Rites

- Stand, with prayer hands, for closing prayer.
- Listen for **the key words "Let us pray"**, open brown Sacramentary to FIRST bookmark
- Take brown Sacramentary to the priest.
- Hold book at chest height, just below your chin.
- Father will close the book.
- When priest move to reverence the Altar, retrieve the candle from the Tabernacle.
- Walk behind priest's chair and **DO NOT** go behind the Tabernacle.
- Stand at the base of the steps.
- Bow your head when Father reveres the Altar.
- Follow behind Cross-bearer.